

ASTROVITAE MAGAZINE GUIDELINES

Official Astrovitae Submission Guidelines

Version: 4

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Astrovitae Magazine is a digital publication focused on speculative biology, evolution, art, and science fiction. The purpose of Astrovitae is to highlight the creative endeavors in speculative biology, foster collaboration among artists, and bring the community together!

Table of Contents:

1. [Terms & Conditions](#)
2. [Submission Requirements](#)
3. [Preparing Your Submission](#)
4. [Magazine Sections](#) (*see for word and image counts)
 - a. [Captivating Worlds](#)
 - b. [Artist Spotlight](#)
 - c. [Creature Compendium](#)
 - d. [Spec News](#)
5. [FAQ](#)
6. [Where to Send Submissions](#)
7. [Contact & Questions](#)

Submission Deadlines:

APRIL RELEASE - Submissions due March 15th at 11:59 pm ES

SEPTEMBER RELEASE - Submission due August 15th at 11:59 pm ES

**Please be aware of the deadlines above. Submissions sent after these deadlines are not guaranteed to be accepted and may be omitted from the issue.*

Before Submitting:

Before submitting an entry to Astrovitae, please ensure that you have read the most recent copy of the guidelines document. Make sure you look over the guidelines carefully and **have read the terms & conditions below.**

Terms & Conditions:

**By sending a submission to Astrovitae Magazine, you are agreeing to the following terms:*

1. I am the original creator of both the article and the art in my submission. I understand that if I am not the original creator, that I must receive explicit permission from the original creator to use their copyrighted content in my submission. I also understand that failure to procure permission will result in my submission being rejected, or my published article being removed from the magazine.
2. I understand that I retain full copyright of the art within my submission.
3. I understand that my submission will never be passed onto a 3rd party without my explicit permission given to the editor-in-chief of Astrovitae.
4. I grant Astrovitae the right to perform editing on submitted articles and images chosen for publication.
5. I grant Astrovitae the right to reproduce my submission in electronic format (PDF, web, social media, etc.) or on paper formats derived from the electronic formats.
6. I grant Astrovitae the right to use my submission, or parts of my submission, for promotional purposes digitally on social media or elsewhere on the internet.
7. I agree that if Astrovitae solicits or commissions unique artwork from me, the intellectual property and copyright of that unique artwork rests with Astrovitae.
8. I understand that my submission should not contain erotic nudity, or copious amounts of gore or violence.
9. I agree to not harass others, or organize, promote, or participate in any form of harassment online or in person. I understand that if I engage in such behavior, that my submission can be rejected, my published articles removed, and I can be permanently banned from participating in Astrovitae.
10. I understand that Astrovitae does not condone any form of harassment. If a contributor is found to be engaging in such behavior, please take up your qualms with that particular individual. Astrovitae is not an arbiter of drama or disputes, and does not hold the views of those who contribute to the magazine.
11. I understand that Astrovitae is not liable for any damages that occur on behalf of a contributor or guest writer.
12. I understand that Astrovitae reserves the right to update or change these terms & conditions at any time.

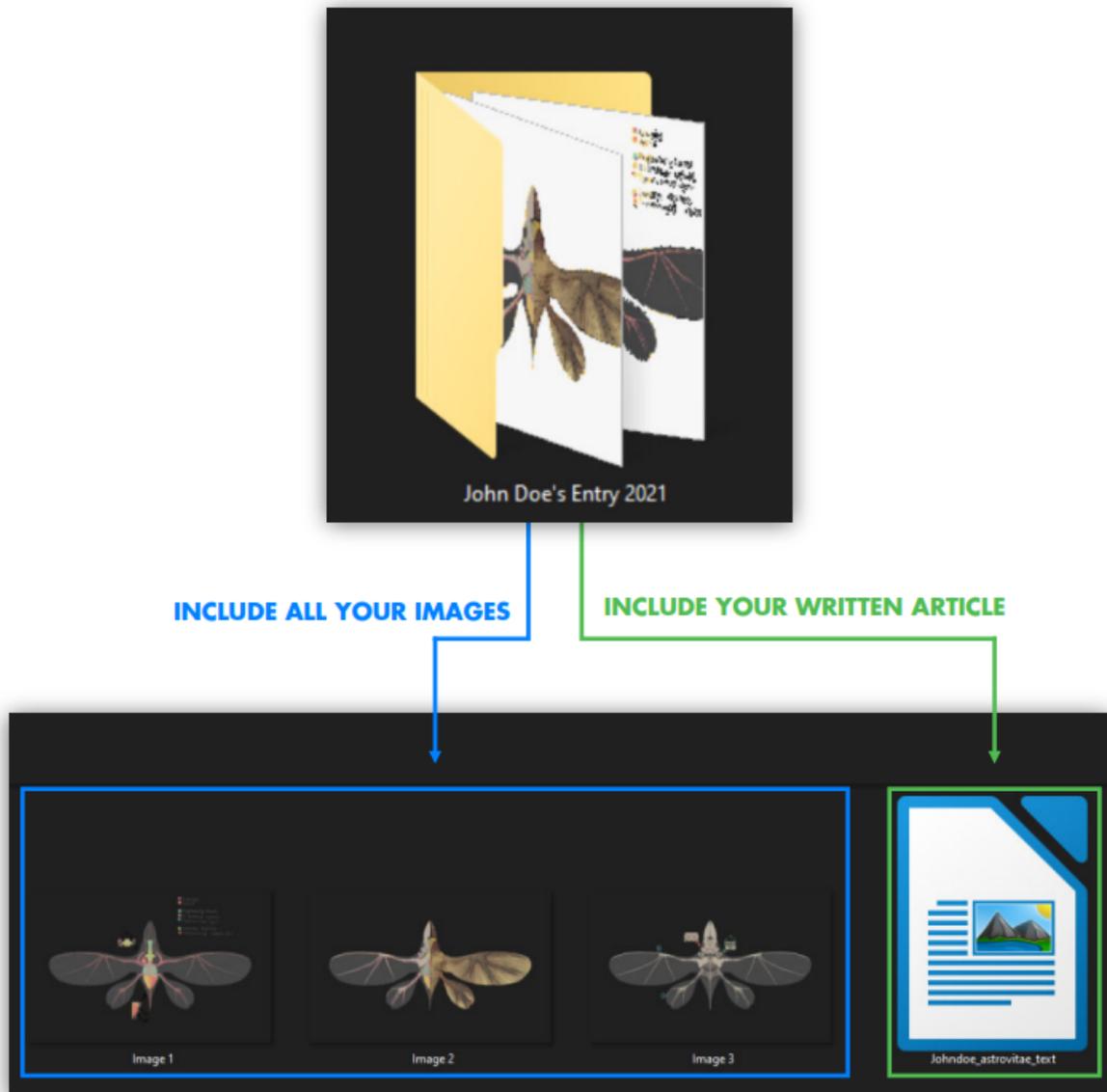
Submission Requirements:

1. **Your full first and last name.** If you are uncomfortable with using your real name, then please provide a pseudonym or username. If your username contains some form of profanity, you must submit under another name.
2. **The title of your article or project.**
3. **Some form of contact**, such as links to your website, portfolio, or social media accounts.
4. **A text document** sent as a .pdf file, .docx file, or as an accessible google doc link. Make sure you meet the required word and image counts for the section (see *Magazine Sections* for details).
5. **High quality images** sent as a .png file or a .jpeg file, with 300dpi resolution. Make sure submitted images include names and descriptions found in your text document (see *Organizing Your Images* for details). If your image contains text, or a large “flashy” signature or watermark, please submit alternate images with these elements removed.

**Please be aware of the submission requirements above. Failure to follow any of these requirements may lead to the rejection of your submission.*

Preparing Your Submission | Organizing Your files:

You may submit all your files in your email, or email a zip folder containing the files. Please ensure all your files are named properly. **See example:*



Preparing Your Submission | Organizing Your Text:

Your text document should include your name, title of the submitted article, and links to your website or social media with your body text. *See example:

TITLE OF ARTICLE

YOUR FULL NAME OR USERNAME

LINKS TO PORTFOLIO AND OR SOCIAL MEDIA

Flying Creature by **John Doe**

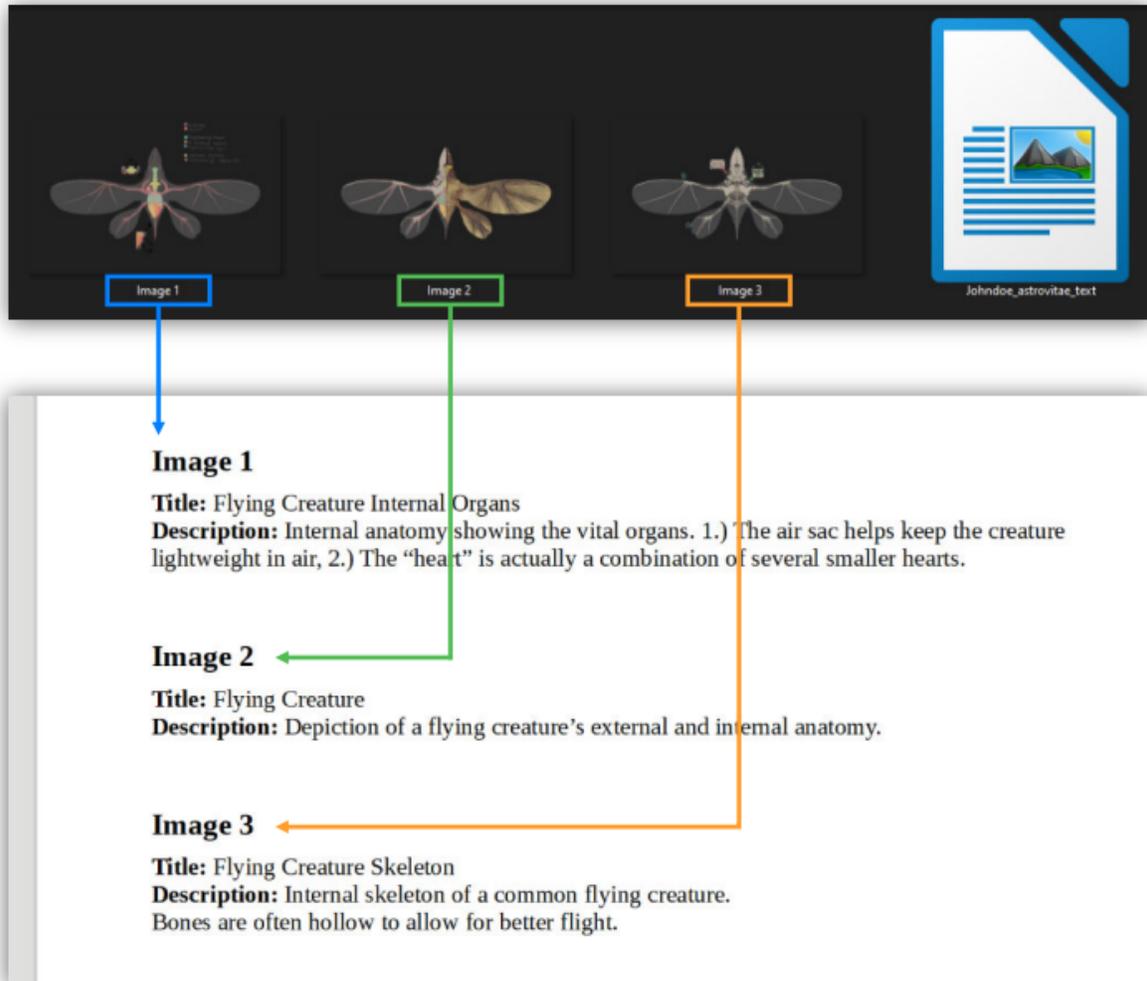
Links:
Portfolio Website: <https://johndoe.com>
Instagram: "@John_Doe" https://instagram.com/john_doe
DeviantArt: "John Doe Art" <https://www.deviantart.com/john-doe-art>

Soaring above the low hanging clouds are flying creatures which had just recently been discovered. These specimens were spotted off the coast of military outposts just barely visible through the clouds. Using specialized scopes, the discoverers figured out that these flying creatures inhale air to stay afloat before soaring high across the sky.

These creatures are called the "Tellog-zin", a name which comes from the native language found on Kai-zin, and are quite fearsome. They are carnivorous predators who pick off other smaller

Preparing Your Submission | Organizing Your Images:

To ensure that images are paired with their proper descriptions found in your text document, make sure your images have file names that correspond to the image descriptions included in your text document. *See example:



Magazine Sections:

Captivating Worlds | 600 – 1,500 words, 5 – 10 images

The Captivating Worlds is the primary content of the magazine. This section showcases speculative biology projects, including all the planets, environments, and creatures present. You can choose to provide a general overview of a project or focus on very specific features.

Artist Spotlight | 500 – 1,000 words, 3 – 5 images

The *Artist Spotlight* features more intimate articles about projects, world-building, and conceptualization. This section allows you to elaborate on your art process, research, and the inspirations that drive your creative work forward. You may include several images of your art that relate to your process or illustrate how you develop ideas.

Creature Compendium | 60 – 100 words, 1 image

The *Creature Compendium* consists of a variety of interesting creatures. A description of the organism is included along with a name or title of the creature. You can submit as many creatures as you like, but only one is guaranteed to be chosen for publication in an issue.

Spec News | 15 - 60 words, 1 image or external link

The *Spec News* section highlights events and news circulating within the community between released issues of *Astrovitae*. If you know about new speculative biology content, such as new projects, community events, or videogames, OR you are excited to share news relating to paleontology, astronomy, or other sciences, then feel free to submit a brief submission to be featured in *Astrovitae*!

***Other Content:** *Astrovitae* is always looking to feature other forms of content, such as short stories, comics, reviews of books, documentaries, movies, and advertisements of collaborative projects or competitions. If you believe you might have something to submit to the magazine that is different from the sections listed above, then feel free to submit an entry!

FAQ:

How do I know my project can be featured?

Any work, project, or story concerned with speculative biology or evolution is always eligible. If you are still unsure whether or not your work is fit for publication, then ask! You can send an image and a paragraph about your work to the editor-in-chief who will be able to connect with you and answer questions.

Are older images allowed in submissions?

Although new content made specifically for *Astrovitae* is highly encouraged, older works are allowed to be featured as long as they pertain to the content of your article.

My submission is missing in the final publication? Why?

It could be for a multitude of reasons. Your submission may have been submitted late, missed some of the requirements, or was just cut out from the issue because of time constraints. Feel free to contact the editor-in-chief for more information about your submission, and you are always welcome to submit again despite the initial rejection.

Why weren't all my images used in the final publication?

Due to limited space and formatting restrictions, some images in your submission may be omitted. The images most pertinent to your article will receive higher priority.

Why was my article changed in the final publication?

All text documents included in submissions are proofread for spelling errors, grammatical errors, and are sometimes altered to help the text flow better for readers. Most of the time you will be notified of these changes, however, *Astrovitae* reserves the right to edit your submission for publication.

Why was I featured in *Creature Compendium* when I sent a full article submission?

If your submission lacks sufficient content, or there were too many submissions that issue, then your submission might be broken up to be featured elsewhere in the magazine.

I found a spelling error or broken link. What should I do?

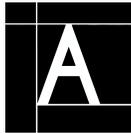
Please notify the editor-in-chief at astrovitaeofficial@gmail.com. Sometimes accidents happen, and if you find an error, then it will be dealt with as soon as possible. But please be understanding and patient!

Where to Send Submissions:

Send your completed submission to astrovitaeofficial@gmail.com. Make sure the subject line of the email includes the title of your work, and “ASTROVITAE SUBMISSION” somewhere, as this makes it clear your submission is not an inquiry or another type of email.

Contact & Questions:

For any questions or concerns, you can send an inquiry to the editor-in-chief at astrovitaeofficial@gmail.com. Your questions will be answered as soon as possible. The magazine is also open to new ideas, so feel free to offer any ideas or suggestions on the type of content you would like to see in Astrovitae!



www.astrovitae.com